

WAVERLEY BOROUGH COUNCIL

AUDIT COMMITTEE - 27/03/2018

Title:

PROPOSED AUDIT PLAN FOR 2018-19

[Wards Affected: All]

Summary and purpose:

The Committee's terms of reference include provision for the Committee to comment on the proposed Internal Audit Plan for 2018/19. This report presents the Draft Internal Audit Plan for 2018-19 and the Committee is invited to comment before the Plan is adopted. The plan has been drawn up by the Internal Audit Client Manager through consultation with Heads of Service Team and Management Board and prepared by completing a full a risk assessment of the audit universe of the council's activities including the contents of the current corporate risk register provided by the Insurance and Risk Management Officer.

How this report relates to the Council's Corporate Priorities:

The work of the Internal Audit Service can have an impact upon all the Council's priorities as its work involves exposure to all service areas.

Financial Implications:

Internal audit work includes the consideration of value for money issues and, allied to this, the potential for waste, loss, theft and inefficiency. The delivery of the Audit Plan will contribute towards the Council's sound financial and management processes and help ensure sound probity and governance arrangements are in place.

Legal Implications:

The Council must have an operational Audit Plan that must cover a period of no more than a year in order to fully comply with the requirements of the Code of Practice issued by CIPFA, which is given mandatory status by the Accounts and Audit Regulations.

Introduction

1. The draft Internal Audit Plan for 2018-19, attached at Annexe 1, has been prepared after consultation with key officers of the council and an Audit Risk Assessment of Waverley's control environment and activities. Views were taken on board throughout the consultations, however it is necessary to consider the balance between the resources available and how Internal Audit Service is best able to assist with the organisation achieving its objectives by

having a meaningful input in providing management assurance on changes to the control environment.

Proposed Plan for 2018-19

2. The proposed draft Internal Audit Plan for 2018/19 presented for endorsement has been prepared by the Internal Audit Client Manager, through consultation with Heads of Service, agreed by the Section 151 Officer and Management Board.
3. It is proposed that the number of days procured remains at 230 days and to be provided by the contractor RSM for the financial year 2018/19. The resource of the Internal Audit Client Manager will be utilised to manage the contract and will deal with any corporate reviews or investigations requiring internal audit expertise that arise throughout the year.
4. The draft 2018/19 proposed Internal Audit Plan has been prepared with reference to the Internal Audit Risk Assessment, as well as assessing the current control environment, operational risk register and operational management input.
5. Resources have been allocated to priority risk areas including those that may hinder the achievement of Waverley's corporate objectives.
6. Where there are identified changes to systems and services throughout the year, a provision (in contingency) has been included in the Plan to resource these reviews. A provision of 15 days resource has been allocated for Information Technology reviews although these have not yet been specified but will be as the year progresses.

Conclusion

7. The proposed Internal Audit Plan for 2018-19 gives coverage to the key known issues facing Waverley in the coming 12 months, with a contingency to address those issues that may materialise in the year.

Recommendation

The Audit Committee is invited to comment on and approve the Internal Audit Plan for 2018/19, as attached in Annexe 1.

Background Papers

There are no background papers (as defined by Section 100D(5) of the Local Government Act 1972) relating to this report.

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